



After School Care Teachers

St. Luke's Episcopal School (SLES) is an independent, Episcopal day school that offers a balanced approach to learning in an academic and spiritual environment to approximately 220 students in early childhood through 8th grade.

POSITION OVERVIEW

The After School Care teacher (ASC) is responsible for caring for SLES students from 3:00-6:00pm on regular school days. The ASC teacher must provide students with a leadership role, and be a positive role model to them. The teacher is responsible for planning, organizing and leading daily activities.

ASC teachers report directly to the After School Care Director.

EXPECTATIONS

- Ensure the safety and well-being of each child by responding to their emotional, social, and physical needs as well as their educational needs
- Utilize developmentally appropriate practice and best practice methods at all times
- Be a positive role model for students of all students
- Be warm and nurturing with students

RESPONSIBILITIES AND DUTIES

Including, but not limited to, the following:

- Assist students with homework completion
- Engage children in activities and play that stimulates their development
- Appropriately supervise children while keeping them safe at all times
- Facilitate daily activities that are developmentally appropriate for school age children
- Maintaining an environment that is clean, organized, and safe for all children
- Establish a professional level of rapport with each family in order to provide quality care and friendly service
- Serve snacks to children and clean up the preparation and eating areas afterwards
- Maintain a professional self-image and project the values of the organization at all times

QUALIFICATIONS

An After School Club Teacher must:

- Be at least 18 years of age
- Have a high school degree or equivalent education

- Have at least 1 year of experience working with children and/or a certificate in early childhood education or currently working towards the completion of one
- Be CPR, First Aid, and Blood Borne Pathogen certified or obtain certification upon hire
- Be mentally and physically capable of caring for a large group of children alone in a classroom
- Possess a strong work ethic, be punctual, and have excellent attendance
- Have an awareness of the unique needs of young children and have appropriate expectations of their abilities
- Be available daily from 2:30-6:00pm.