



# Transcript Request

## ST. LUKE'S EPISCOPAL SCHOOL

### *To the parent or guardian:*

Please fill in your child's name and grade below, sign where indicated at the bottom, and give this transcript request form to the Registrar at your child's current school. St. Luke's Episcopal School (SLES) will not offer a place to a student without first receiving an official transcript, or its equivalent, from the student's present school.

Student's Name \_\_\_\_\_ Grade \_\_\_\_\_

### *To the school:*

This child is an applicant for admission to St. Luke's Episcopal School.

- **Please send a cumulative transcript including current grades for him/her to us at the address below. Include the results from any standardized testing, achievement test scores, IQ scores, and health records.**
- **If this student is admitted and enrolls at SLES, the family will request a final transcript of the student's record.**

Permission to release the information to St. Luke's Episcopal School is granted by:

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date

Thank You.

If you have any questions, please direct them to:  
SLES Admission Office ▪ 210.826.0664  
admission@sles-sa.org