

St. Luke's Episcopal School Parent Connection On-line Grading Program

- From the Parent Connection page, click the "SIGN IN HERE" button in the middle of the webpage to begin.
- At the next screen, click the "Click here to sign up" link.
- At this screen, you will create your own user name and password. Remember, your password must be at least six characters long. A red asterisk (*) indicates that the information requested is required before proceeding.
- After filling in all of your personal information, read the User Agreement and check the box next to "I agree.....". Finally, click the "Sign-Up" link at the bottom of the screen.
- The welcome screen now appears. You must now add a student or students to your account.
- Click the "Add a student to my account" link.
- At this screen, you need to fill out all the information on your student. Red asterisks are required information. This information will be used by the school to match the student information to his or her records. When you are finished, click the "Submit" link. Please use the student identification number supplied by the school.
- If you have more than one student, enter the others in the same manner as above. The school should approve (or disapprove) your account in about 5-7 working days. Log back in to check the status.
- If you need to add another student to your account you can click on the "Add a student to my account" link. The students you have added to your account will show in the drop down window to the left.
- Questions concerning a pending account or adding a student to the account needs to be directed to Margat Stillings at 210-826-0664 ext. 216.
- If you have difficulties accessing the site or need technical assistance not related to pending accounts, please contact Michael Zeigler at 210-826-0664 ext. 250 or email him at mzeigler@sles-sa.org.