

St. Luke's Episcopal School
Board of Trustees Meeting **SUMMARY**
Tuesday, February 9, 2009

The mission of our Board is to take action on behalf of the next generation of students. The full Board assembles for the primary purpose of receiving and acting on committee proposals and other, less formal, committee recommendations.

***This summary is intended to inform the community of the Board's work.
It does not replace the official Board minutes.***

**Please contact Jill Vassar, Chair of the Board of Trustees, with any questions.
(804-2380 or gjvassar@swbell.net)**

The meeting began at 5:31 pm and adjourned at 7:50 pm. The major activities of the Board meeting included:

- Signing congratulatory letters to members of the Class of 2010 that won merit scholarships at TMI – The Episcopal School of Texas
- Approving the Financial Statements of the second quarter
- Receiving an Executive Summary of the Exit Interviews (with families that left the school at the end of 08-09) conducted through an independent marketing firm
- Receiving and approving the first draft of a new Branding Platform
- Sending a bid for repair of the porte cochere back to committee
- Discussing a draft of the “Release of Records” policy
- Receiving a report on the church’s annual meeting and vestry election